

ST ALBANS PARISH COUNCIL

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Minutes of St Albans Parish Council Meeting

Tuesday 25th March 2025, Emmanuel Church, Church View Close, Nottingham. NG5 9QP

Present: Cllr Dave White, Cllr John Todd, Cllr Jason King, Cllr Sue Jablonskas, Cllr. Rachael Ellis, Cllr Sam Boulton Cllr Dylan Jones

Apologies: Cllr Lari, Cllr Gardiner, the Clerk

In Attendance: members of public

Welcome to the meeting. 7pm

No.	Agenda Item	Discussion	Action / Info	By whom	By when
644/25	Apologies for absence	Cllr Gardiner, Cllr. Lari, The Clerk Cllr. White notified Council that he had received the letter of resignation from the Clerk and RFO, Rhona Holloway, stating she had resigned as of today It was agreed that Councillor Ellis would take note of the timings for the evening, Cllr. King seconded that and all approved.			
645/25	Declaration of interests	There were none declared			
646/25	Approve minutes of the last meeting	Cllr. White went through each sheet of the minutes and asked for observations, Cllr. Ellis mentioned she had spoken to Prairie and she confirmed that she had not received any poppies. No further comments were made. It was agreed that this was an accurate reflection of that meeting. Proposed by: Cllr. White and Seconded by: Cllr. Todd all agreed.			
647/25	Receive updates on actions from	It was confirmed that the staffing committee meeting scheduled for the 25 th March had been postponed.			

	previous meetings				
648/25	Electors to address the Council	A resident asked a question about the car park facing the football field, does not have a bag in the bin and also there was a lot of litter around. Cllr. White suggested the Parish Council speaks to the football club to remind patrons to bin the litter.			
649/25	To receive reports from District, County and Parish Councillors	Cllr. Ellis stated that GBC had had their full council meeting to receive the report around local government re-organisation, there were now 3 proposals to be put forward. Cllr. Ellis set out those options, it is still open to consultation, the council noted the report but did not determine any of the options as their preferred choice. Cllr. Ellis confirmed that Town and Parish Councils would still play a part within the community. Locally the community kitchen took place and was very popular still, Cllr. Ellis said she had taken part in the GB Spring clean which was well attended. A further one is being organised for the 5th April. Cllr. Jablonskas said she would like to investigate the possibility of a youth shelter to be placed on to Muirfield park to give the young people a place to use as their own. She has suggested that if the Council agree she will progress this further with GBC to gauge support and the seek funding. Cllr. Jones has been taking part in the local litter picking events which were a success, he had put some additional planting into the planters and around the area under the street signs. He was keeping on with the green initiatives. Cllr. White: He had managed to get some work done in various areas of the Parish following concerted efforts with GBC, tree felling, graffiti removal on the toilet block and street furniture, pathways have been cleared, fly tips have been reported and some cleared. He stated that keeping reporting was key. There had been several full canisters of noxious gas recovered that were brand new. these had been reported to GBC. Cllr. Todd He stated that the youth shelter was a good idea, however he did point out that last year there were several meetings that took place to look at the creation of two hubs within the Parish, these had never materialised and he felt it important that if we do progress this project we do it as a positive Council project. Cllr. King said he came across young people on offroad motorbikes riding around and this was an ongoing problem that had been repeatedly reported to the Police and not been dealt with. Could the Parish Council report this to the Police and to follow this up with them.			

650/25	Clerks report	The Clerk will finalise the meeting minutes before departure, and that urgent work including AGAR and financial year-end processes require immediate attention in April.			
651/25	correspondence	There was none			
652/25	Finance	To approve the payments listed The Chairman stated that the list had been circulated prior to the meeting And he outlined the VAT situation re the Election costs. Proposed by: Cllr. Ellis Seconded by: Cllr King, majority approved.			
653/25	Assets register	Cllr. White outlined the risk management for the AGAR and the Insurance which required an annual risk report. Cllr. White provided a report which had been circulated to all Councillors. The assets register had been updated and circulated to all Councillors. Full inspection had been completed and a detailed report done and defects recorded. Cllr. White recommended DJB Contractors who are already working on a project for the PC and had offered some replacement benches for those that were defective, free of charge, but with the cost of installation to be met by the PC.			

		Cllr. Jablonskas pointed out that some of the benches on the asset register were not owned by the Parish Council and this needed checking and amending. A discussion followed over the poppies Proposal by Cllr. Ellis that the PC write off the poppies that had been damaged or lost and more were purchased as required. Seconded by Cllr. White and majority voted for with Cllr. Jablonskas abstaining. Recommendation for DJB to fit the replacement benches Seconded by Cllr. Todd and majority voted in favour with Cllr. Jablonskas voting against. The assets register will be updated at the annual meeting			
654/25	VE Day	The Clerk circulated the details of the VE Day celebrations, Cllr. White sent details of what he felt would be appropriate in terms of bunting but no other suggestions were received. Cllr. White proposed that the PC purchased some bunting for the day, Cllr. King suggested he had bunting that could be used rather than spending money on new. Cllr. Jones suggested he could get some flags and have them laminated.			
655/25	Update on the domain and new web hosting	Cllr. White stated that the web site had been done and Cllrs were all using the new e-mail addresses.			
656/25	Noticeboards in Warren	Councillor White moved that this item and the following item, 657/25 Safeguarding policy, be removed from the agenda. Councillor White moved to apply Standing orders on the items, stating they were motions. Councillor jablonskas stated she had confirmed to the Clerk they were for discussion and updates. Councillor Boulby and Councillor Jones suggested putting Councillor White's motion to a vote. Councillor White proposed the motion to remove the items for discussion from the agenda. Proposed: Cllr White; Seconded: Cllr King Voted For: Cllr White; Cllr King; Cllr Todd Voted Against: Cllr Boulby; Cllr Ellis; Cllr Jablonskas; Cllr Jones The motion was defeated by 4 votes to 3			

		Cllr. Jablonskas requested an update on the replacement noticeboard by the Warren School and asked why it had not been replaced when a previous PC decisions had been made to replace it and a replacement purchased. Cllr. King outlined that there had been no landowner permission obtained to replace that noticeboard, as the current board was in the wrong location, and he had objected to the purchase. The board that was purchased was too big and had then been in storage. As there is no landowner permission for siting the board anywhere else then the board cannot be replaced. The Council acknowledged the earlier decisions to install noticeboards, and the intention to revisit this at the next meeting.			
657/25	Safeguarding policy	A policy had previously been drafted by Cllr Jones and submitted to the Clerk at the time but this had not been circulated to Councillors. Cllr Jones will circulate this to all Councillors and an item to be added to the next agenda.			
658/25	Outcome of code of conduct.	The Monitoring Officer recommended an informal resolution by way of public apology. At the outset Cllr. Jones apologised for the comments he had made and said they were rash and did not reflect the circumstances at the time. Cllr White and Cllr King continued to discuss the matter prompting a parishioner to intervene stating they picking on and bullying Cllr Jones.			
659/25		Date of the next meeting to be Tuesday 29th April The meeting closed at 8.30			

Approved as a correct record and signed

-----**(Chair)**